

## Ministry Teams at Colonial Avenue Baptist Church

**Christian Education:** Responsible (along with church staff) for developing and promoting Christian education and discipleship for all members of the church. Areas of responsibility include children's and youth activities, including children's church, nursery, and Vacation Bible School; Bible study opportunities, including Sunday School; adult activities and discipleship; and oversight of our Weekday Preschool.

**Fellowship:** Responsible for community-building activities within our congregation. This includes meals at church, receptions, recognition and celebrations for people or organizations within the church, recreational ministries (such as the softball team), and bereavement meals.

**Finance:** Responsible for overseeing the financial business of the church, including providing a budget to be approved by the church, enlisting and training offering counters, arranging audits, recognizing and dispersing memorial gifts, administering the Branan G. and Gay F. Thompson Scholarship, and seeing that that the church's insurance needs are met.

**Library:** Responsible for the church library (including the facilities and equipment, the purchasing of materials, and promotion of the library), maintaining church records and history, and studying the Constitution and making reports concerning any revision as needed.

**Missions and Ministries:** Responsible for initiating, promoting, raising funds for, and overseeing mission projects both locally and globally, as well as keeping the church informed about issues related to Baptists on a local, state, national, and world level. Now also includes the **Family and Neighborhood Outreach Team**, which is responsible for outreach to our community. This includes marketing current church activities, training our congregation in evangelism and hospitality, helping to make our church a welcoming place, and providing outreach opportunities for our church family.

**Nominating:** (Nominated by Church Council) Responsible for seeking out and proposing a slate of committee members for election by the church

**Personnel:** Responsible for staff-related issues, such as evaluating the need for staff, interviewing potential staff members, evaluating job performance, dismissal notification for all employed personnel (except the Pastor), serving as the initial intermediary in conflicts involving the staff.

**Properties:** Responsible for the upkeep of all church buildings and property and the security of the facilities (including locking/unlocking the church for activities)

**Stewardship:** Responsible for enlisting financial support for the church, promoting Christian stewardship, and cultivating planned and long term giving

**Worship:** Responsible (along with church staff) for planning worship, including providing appropriate audio/visual elements, flowers, and candles; arranging for ushers; preparing for baptisms and communion; planning and assisting with special services (i.e. Lent, Easter, All Saint's Day, Advent, Christmas, revivals); providing nursery workers for special services